



LAKE BUTLER  
FLORIDA

**Thursday, March 14, 2024  
Special City Commission Meeting**

**City of Lake Butler  
200 SW 1st Street  
Lake Butler, FL 32054  
5:45 p.m**

**A. SPECIAL MEETING OPENER**

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<b>Subject</b>	<b>1. Call To Order - Roll Call</b>
Meeting	Mar 14, 2024 - Special City Commission Meeting
Category	A. SPECIAL MEETING OPENER
Access	Public
Type	Procedural

*Commission: Mayor Stegall, Vice-Mayor Hendrix, Commissioner Huggins, Commissioner Redman, Commissioner Sirmones*

*Staff: City Manager Hayes, Finance Director Mecusker, Accounts Payable Clerk Page*

Admin Content

*If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.*

**B. AGENDA ITEM NUMBER**

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<b>Subject</b>	<b>1. Florida Boating Improvement Grant Program Application</b>
Meeting	Mar 14, 2024 - Special City Commission Meeting
Category	B. AGENDA ITEM NUMBER
Access	Public
Type	Action, Discussion
Recommended Action	Motion to approve the transmittal letter and grant application prepared by Andy Easton & Associates for the Florida Boating Improvement program to enhance the safety while maintaining and improving boating access to Lake Butler, and to authorize Kimberly Hayes, City Manager, to sign the transmittal letter and grant application and submit to Florida Fish & Wildlife Commission before the due date of March 20, 2024.

**Memo**

To: Lake Butler City Commission  
From: Andy Easton, Grant Consultant

Date: 3/14/24

Re: Florida Boating Improvement Grant Program

The purpose of the Florida Boating Improvement Program grant application is to enhance the safety while maintaining and improving boating access to Lake Butler. The grant application is due by March 20, 2024. The application will request funding for the design, permitting, and development of plans and specifications for improvements to the Lakeside Park Boat Ramp. The amount of the request will be in the \$100,000 range. The engineer will design the following project (also see attached photo of the boat ramp that shows the proposed improvements).

1. The existing concrete boat ramp that extends into Lake Butler will be repaired to allow for continued use of the Lake for boating. A particular problem with the boat ramp/driveway is erosion that is caused by wave action and excessive boat launch usage. The ramp will be repaired and stabilized so that boat launches can continue without interruption. A cofferdam will be used to create a dry work environment so that boat ramp repairs can proceed in a safe, timely, and efficient manner. The cofferdam process will be used to de-water the work site to allow for concrete boat ramp repairs below water line.
2. The sides of the boat ramp channel and ramp will be replaced with stabilized bulkhead fenders so that when boats are released from their trailers, they will have unimpeded safe access to the lake. The channel is currently maintained by a wall of unstable concrete filled sand bags. If the wall were to collapse, it would not be possible to access the lake from the boat ramp and create an unsafe condition.
3. A third improvement to the boat ramp will be the construction of a concrete walkway along both sides of the channel that leads up to the boat ramp. Currently, when boats are launched, there is not a convenient way to access the boat to take on passengers and supplies. This is an unsafe condition. By adding two new concrete walkways to the site, this problem will be adequately addressed.

File Attachments

[1-AEA memo - FBIP overview & boat ramp photo.pdf \(349 KB\)](#)

[transmittal letter LB FBIP.pdf \(114 KB\)](#)

[6- DRAFT-GRANT APPLICATION- FLORIDA BOATING IMPROVMENT PROGRAM 2024.pdf \(2,252 KB\)](#)

**Subject**

**2. FWC Resolution 2024-01**

Meeting

Mar 14, 2024 - Special City Commission Meeting

Category

B. AGENDA ITEM NUMBER

Access

Public

Type

Action

Recommended  
Action

Motion to adopt Resolution No. 2024-01 and for Resolution 2024-01 to be read by title only.

File Attachments

[4- FWC Resolution - Lake Butler.pdf \(93 KB\)](#)

<b>Subject</b>	<b>3. Appointment of Board Members to Citizens Advisory Task Force</b>
Meeting	Mar 14, 2024 - Special City Commission Meeting
Category	B. AGENDA ITEM NUMBER
Access	Public
Type	Action
Recommended Action	Motion to appoint _____ as members of the Citizens Advisory Task Force.

Due to complications with the existing board members, some have had to resign, and new members must be appointed during tonight's meeting.

### **C. SPECIAL MEETING ADJOURNMENT**

<b>Subject</b>	<b>1. Adjournment of Special Meeting</b>
Meeting	Mar 14, 2024 - Special City Commission Meeting
Category	C. SPECIAL MEETING ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn the special meeting.