

Regular City Commission Meeting (Tuesday, September 21, 2021)

Generated by Amanda Brown on Thursday, October 14, 2021

A. MEETING OPENER

1. Call To Order - Roll Call

-Meeting called to order by Mayor Jack Schenck at 6:27 PM. Present: Mayor Jack Schenck, Vice Mayor Annette Redman, Commissioner Fred Sirmones, Commissioner Jimmy Beasley, Commissioner David Stegall, City Manager Dale Walker, and City Attorney John Maines IV.

2. Opening Prayer

-Prayer led by Vice Mayor Redman.

3. Pledge of Allegiance

-Pledge led by Mayor Schenck.

4. Approval of The Agenda Format

-Motion to approve the agenda format made by Commissioner Sirmones and seconded by Commissioner Stegall. Unanimous Approval.

B. CITIZEN INPUT

1. Provision for Citizen Input

-No citizen input.

C. AGENDA ITEM NUMBER

1. Consent Agenda

-Motion to approve the consent agenda in one motion made by Vice Mayor Redman and seconded by Commissioner Stegall. Unanimous Approval.

2. Financial Reporting for Period Ending August 31, 2021

-Financial Report presented by Mike Cotter.

-Motion to accept the financial report for October 1, 2020, to August 31, 2021, made by Commissioner Stegall and seconded by Vice Mayor Redman. Unanimous Approval.

3. Tree City USA

-Motion to make a proclamation making September 21, 2021, Arbor Day for the City of Lake Butler made by Commissioner Beasley and seconded by Vice Mayor Redman. Unanimous Approval.

4. Comprehensive Plan

-Discussion: The mayor questioned if the Regional Planning Council was the same group responsible for updating the Downtown Redevelopment Plan that is due in 10 days. Concern was raised about having no information in a year regarding that issue and that they may be making decisions without the City's input. The mayor questioned if there is a better option for the City's money to be spent that will get a response. The City Manager responded that a new company can be sought, but this one is designed for Union County. They have planners that are familiar with the local policies and planning and zoning. Mr. Maines stated that the company is slow, but they are accurate, and they have a reasonable rate for their annual contract. He noted that lack of communication and speed is a concern raised by multiple communities.

-Motion to approve the agreement with the North Florida Regional Planning Council made by Commissioner Stegall and seconded by Vice Mayor Redman. Unanimous Approval.

5. Procurement

-Motion to approve expenses for emergency projects in the Sprayfield costing \$20,451.41, Townsend Green building costing \$5,970.00, and Turning Radius costing \$27,675.00, made by Commissioner Sirmones and seconded by Commissioner Stegall. Unanimous Approval.

-Motion to approve the budget adjustment of \$26,421.41 from the General Fund for emergency project costs made by Vice Mayor Redman and seconded by Commissioner Stegall. Unanimous Approval.

-Motion to approve the expenditure change for the cost of the tilt trailer from \$5,600 to \$8,200 made by Commissioner Beasley and seconded by Vice Mayor Redman. Unanimous Approval.

6. Ordinance No. 2021-04 - Regulation of Sexually Oriented Businesses

-Motion to approve 2nd reading of Ordinance No. 2021-04 by Title Only made by Vice Mayor Redman.

-Ordinance read by Attorney Maines.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval.

7. Ordinance No 2021-09 - Arcade Amusement Centers and Gambling

-Motion to approve the 2nd reading of Ordinance No. 2021-09 by Title Only made by Commissioner Stegall.

-Ordinance read by Attorney Maines.

-Motion seconded by Vice Mayor Redman.

-Unanimous Approval.

8. Ordinance No 2021-10 - Parking Ordinance Amendment

-Motion to approve the 2nd Reading of Ordinance No. 2021-10 by Title Only made by Vice Mayor Redman.

-Ordinance read by Attorney Maines.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval.

9. Resolution No 2021-08 - Abandonment of an Alley

-Motion to approve Resolution No. 2021-08 by Title Only made by Vice Mayor Redman.

-Resolution read by Attorney Maines.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval.

10. Union County Local Mitigation Strategy

-Motion to adopt the Local Mitigation Strategy made by Commissioner Stegall. Seconded by Vice Mayor Redman. Unanimous Approval.

11. Bids for CDBG Grant Engineering and Administration Services

-Motion to approve the low bid for CDBG grant for engineering from Mittauer and Associates Inc. and administration services by Fred Fox Enterprises, made by Vice Mayor Redman and seconded by Commissioner Stegall. Unanimous Approval.

12. Holidays

Discussion:

-Union County Centennial: October 2nd will have fireworks. Commissioner Stegall is setting up a historical display table for the City.

-Trick or treating will be October 30, 2021, from 6:00 PM -8:00 PM.

-Notice will be sent about turning porch lights on or off for trick or treaters.

-Christmas parade will be on December 18th at 6:00 PM. The theme is "Christmas at the Lake."

-Action:

-Motion to accept Centennial information made by Commissioner Stegall and seconded by Commissioner Sirmones. Unanimous Approval.

-Motion to approve Trick or Treating within the city limits for October 30, 2021, made by Commissioner Stegall and seconded by Vice Mayor Redman. Unanimous Approval.

-Motion to approve the Christmas parade to be held on December 18, 2021, at 6:00 PM with the theme "Christmas at the Lake" made by Commissioner Stegall and seconded by Vice Mayor Redman. Unanimous Approval.

13. Monthly Progress Report for New Wastewater Treatment Plant

-Information only; no discussion.

14. Retail Strategies

-Recruitment update as of September 2021; no discussion.

15. Regional Workforce Study and Economic Development Strategic Plan from North Florida Economic Development Partnership

-For information only. This information was gathered with the help of Vice Mayor Redman and Commissioner Sirmones with the City Manager's thanks.

16. Report from the Suwannee River Water Management District

-Information only; no discussion.

D. REPORT OF CITY ATTORNEY

-Attorney Maines wanted to make sure that it was understood by the Commission that discussion can occur before or after any motion. A motion can be made, discussed, and not seconded, or can be seconded and passed.

E. REPORT OF CITY MANAGER

1. City Manager's Report

- Report was presented by City Manager Dale Walker.

-Water will be temporarily shut down on Thursday, September 23, 2021, at 10:30 PM for the repair of a water line.

-The sprayfield is being evaluated for a future industrial park and wetlands and the City is considering eliminating the cattle contract.

-Fiscal year ends in 10 days.

F. COMMENTS OR REMARKS BY COMMISSION

-Vice Mayor Redman:

1. While doing a survey for a grant for the city, it was discovered that some dirt roads within the City need to be worked on.

2. Near the shortcut to Highway 231 by Dekle Cemetery, a few citizens would like to have a speed bump installed.

3. Thank you to fellow commissioners for help and support and to Mr. Walker for Farmshare and for having confidence in her.

-Commissioner Stegall:

1. Thanked Annette for the work put into the grant surveys.

2. Thanked the Commission and Public Works for quick repairs of the water lines.

3. Passed out a basic design page for the display for Union County Centennial from the city that included previous mayor's portraits, a history of the city, and photos of the city over the years.

-Mayor Schenck: Requested Cody Douglas get numbers that were sent last night to help with final documents.

G. ADJOURNMENT

1. Adjourn

-Motion to adjourn made by Commissioner Sirmones and seconded by Commissioner Stegall. Unanimous Approval.