

Regular City Commission Meeting (Tuesday, August 16, 2022)

Generated by Amanda Brown on Tuesday, August 16, 2022

A. MEETING OPENER

Procedural: 1. Call To Order - Roll Call

- Meeting called to order by Mayor Jack Schenck at 6:00 PM.
- Present: Commissioner Hendrix, Vice Mayor Redman, Commissioner Stegall, Mayor Schenck, City Manager, Walker, Attorney Maines.
- Commissioner Sirmones joined the meeting at 6:12 PM.
- Absent: None

Procedural: 2. Opening Prayer

- Opening Prayer led by Vice Mayor Redman.

Procedural: 3. Pledge of Allegiance

- Pledge of Allegiance led by Mayor Schenck.

Action: 4. Approval of The Agenda Format

- **Motion to approve the agenda format was made by Commissioner Stegall and seconded by Commissioner Hendrix.**
- **Unanimous Approval**

B. CITIZEN INPUT

Information: 1. Provision for Citizen Input

- Chrissy Wheeler, Director, Lake Butler Hospital, 850 E. Main Street, Lake Butler, Florida
 - The Lake Butler Hospital is hosting a Cancer Walk on September 24, 2022. The walk will start at the hospital and continue to the lake and return to the hospital via State Road 100. The walk is being hosted through the American Cancer Society and all proceeds will go through ACS. Businesses will be able to make donations for the event and individuals can pay to walk or be sponsored. Shadd and Liberty Trucking are sponsoring the event.
 - **Motion to support the event with needed road closures on September 24, 2022, for the ACS Walk was made by Commissioner Hendrix and seconded by Vice Mayor Redman.**
 - **Unanimous Approval**

C. AGENDA ITEM NUMBER

Action (Consent), Minutes: 1. Consent Agenda

- **Motion to approve the Consent Agenda in one motion was made by Vice Mayor Redman and seconded by Commissioner Stegall.**
- **Unanimous Approval**

Action: 2. Financial Reporting for Period Ending July 31, 2022

- Mr. Walker welcomed the new Director of Finance/Deputy City Manager John A. Sapp to the city.
- The financial report was presented by Mr. Walker.
- **Motion to approve the Financial Report for the period of October 1, 2021, through July 31, 2022, was made by Commissioner Stegall and seconded by Commissioner Hendrix.**
- **Unanimous Approval**

Action: 3. Resolution 2022-03, Land Swap

- **Motion to approve Resolution 2022-03, regarding the land swap between the City and Johnny Welch, by title only made by Vice Mayor Redman.**
- Title of Resolution 2022-03 read by Mr. Maines.
- **Motion seconded by Commissioner Stegall.**
- **Unanimous Approval**

Action: 4. Request for Proposal for Audit 2022-2027

- **Motion to approve the Request for Proposal for Professional Auditing Services for the fiscal year beginning 2023 was made by Commissioner Stegall and seconded by Vice Mayor Redman.**
- **Unanimous Approval.**

Information: 5. CHW Meeting Regarding Sprayfield

- There was a meeting last month with CHW to discuss what needs to be done.
- There will be a workshop with the City Commission, tentatively scheduled for September 20th or 29th, to discuss CHW's recommendations.

Information: 6. Accomplishments

- Mr. Walker presented the accomplishments of the last year and the previous four years with the City.

Information: 7. Engineering Monthly Report

- Report from Mittauer and Associates for DEP.

Discussion: 8. 2022-2023 Annual Budget

- A budget work session needs to be scheduled, either for August 25, 2022, or it can be held during the public hearing in September.

Discussion: 9. Special Meeting: Planning and Zoning Board, Community Redevelopment Agency, and Budget Workshop

- There is a need for a special commission meeting before the next regular meeting on September 20th for the Commission to address:
 - Planning and Zoning: Rezoning and updating the Future Land Use Map for three parcels between SE 5th avenue and SE 6th avenue;
 - Community Redevelopment Agency: 2021-2022 fiscal year audit and 2022-2023 annual budget.
- **Motion to have a special meeting for Planning and Zoning, Community Redevelopment Agency, and budget workshop on August 25, 2022, at 6:00 PM was made by Vice Mayor Redman and seconded by Commissioner Stegall.**
- **Unanimous Approval**

D. REPORT OF CITY ATTORNEY

- No Report

E. REPORT OF CITY MANAGER

Information: 1. City Manager's Report

- Mr. Walker presented his report with updates on the storage building at the new Public Works locations, upcoming plans for the sprayfield acreage, and the approval by state legislature for an \$850,000 appropriation to replace the water tank.

F. COMMENTS OR REMARKS BY COMMISSION

- Vice Mayor Redman
 - Thanked Cody Douglas for completing a requested task.
 - The August Farmshare served 273 families. There will be another Farmshare on September 10, 2022.
- Commissioner Hendrix
 - The 4H Association auction was able to raise \$12,000 for their programs.
 - At the Union County Commission meeting, they decided to participate in Operation Greenlight to shine a green light from November 7th through 13th for veterans.
- Mayor Schenck
 - Commented on progress at the new Public Works building and property; septic tank permits are being sought, fences are up, and wiring is being pulled.

G. ADJOURNMENT

Action: 1. Adjourn

- **Motion to adjourn was made by Vice Mayor Redman and seconded by Commissioner Stegall.**
- **Unanimous Approval**
- Meeting adjourned at 6:35 PM.