

Regular City Commission Meeting (Tuesday, July 19, 2022)

Generated by Amanda Brown on Tuesday, July 19, 2022

A. MEETING OPENER

Procedural: 1. Call To Order - Roll Call

- Meeting called to order by Mayor Schenck at 6:00 PM.
- Present: Vice Mayor Redman, Commissioner Stegall, Commissioner Hendrix, Commissioner Sirmones, Mayor Schenck, City Attorney Mr. Maines, City Manager Mr. Walker
- Absent: None

Procedural: 2. Opening Prayer

- Opening Prayer led by Vice Mayor Redman.

Procedural: 3. Pledge of Allegiance

- Pledge of Allegiance led by Mayor Schenck.

Action: 4. Approval of The Agenda Format

- Motion to approve the agenda format was made by Commissioner Stegall and seconded by Commissioner Hendrix
- Unanimous Approval

B. CITIZEN INPUT

Information: 1. Provision for Citizen Input

- None

C. AGENDA ITEM NUMBER

Action (Consent), Minutes: 1. Consent Agenda

- Motion to approve the Consent Agenda in one motion was made by Commissioner Hendrix and seconded by Commissioner Stegall.
- Unanimous Approval

Action: 2. Financial Reporting for Period Ending June 30, 2022

- Report presented by Mr. Walker.
 - The internal loans for the purchase of the new public works property are complete.
 - Public works is over budget due to the repair of the splashpark.
 - The Wastewater fund has gotten a lot of grants including one for the purchase of a bucket truck.
 - The city has secured donations of around \$10,000 for the Downtown Redevelopment account.
- Motion to approve the financial report for the period of October 1, 2022, through June 30, 2022, was made by Vice Mayor Redman and seconded by Commissioner Stegall.
- Unanimous Approval

Information: 3. Mayor's Art Award

- Mayor Schenck presented the award to the winners of the Mayor's art contest held on July 2, 2022.
- Third place Julia Brannen, received a certificate and an award check for \$100.
- Second place Daveyon Moss, received a certificate and an award check for \$300.
- First Place Camrin Hillard, received a certificate, and an award check for \$500. The first place art piece will hang in the Commission Chambers for the public to view.
- Photos were taken.

Action: 4. Utility Rates

Recommended Action: Motion to approve Resolution Number 2022-02 for utility rates for the 2022-2023 fiscal year.

- Proposed utility rates and a preliminary budget for the water, wastewater, and solid waste funds were presented by Mr. Walker.
- **Water Fund**
 - The water holding tank is damaged. The state legislature has awarded an \$800,000 grant to replace it.
 - The average monthly water use in Lake Butler is 5,400 gallons per month. A 10% increase in use charges is recommended.
 - The net position shows the retained earnings for the past few years.
 - The Water fund has a small amount of debt.

- Regarding expenditures, operating expenses are up due to having the repair and replacement of water lines.
- The net income is expected to be in the red for a few years.
- **Wastewater**
 - The city processes 750,000 gallons per day with service furnished to the city and the prison.
 - A 10% increase is recommended for use charges.
 - The Wastewater fund has received \$30 million in grants.
 - The solar array for the new wastewater treatment plant will save thousands each year. The wastewater treatment plant will be self-contained and the sprayfield will no longer be needed once the facility is complete.
 - Replacement of current and the building of new lift stations will be covered by a \$3 million grant from the Governor.
 - There are increases in debt coverage and net coverage.
 - Fund Goals: -
 - Legislative appropriation approval for the collection system;
 - Build the new wastewater treatment plant;
 - Build the wetlands.
 - The city has received \$7 million in revenue, mostly from grants.
 - The fund has \$1.5 million in contingency funds for the wastewater treatment plant build.
 - There are currently 11 projects in the works. \$40 million of these project costs are paid 99% with grants and 1% as low-interest loans to the city.
- **Solid Waste**
 - A proposed increase of 5% is recommended for residential rates.
 - An increase to commercial rates of 25% is recommended as these rates have remained unchanged for several years.
 - The fund balance is intended to take care of radius repair for damage to street curbs caused by the large garbage trucks.
 - There is a slight net income.
- Motion to approve Resolution Number 2022-02 for utility rates for the 2022-2023 fiscal year was made by Commissioner Stegall.
- The resolution was read by Mr. Maines.
- Motion seconded by Vice Mayor Redman.
- Unanimous Approval

Action: 5. New Public Works Building

- Mr. Walker explained that the new public works property needs to complete the build-out of the shed so the move to the new property can begin. This will also allow Welch's to move from Main Street to the current public works building.
- Motion to approve up to \$30,000 from the General fund for construction of the new Public Works garage was made by Vice Mayor Redman and seconded by Commissioner Stegall.
- Unanimous Approval

Action: 6. Contract with CHW

- Mr. Walker stated that the current sprayfield will not be needed once the new wastewater treatment plant construction is complete. CHW will evaluate the land and make a recommendation for the best land use.
- Motion to approve the contract with CHW was made by Commissioner Hendrix and seconded by Vice Mayor Redman.
- Unanimous Approval

Action: 7. Bucket Truck Purchase

- Motion to approve the purchase of the bucket truck from Custom Truck for \$144,484 was made by Commissioner Stegall and seconded by Vice Mayor Redman.
- Unanimous Approval

Discussion: 8. Public Hearing for Bucket Truck

- Pubic Comments or Questions:
 - Rondoll Huggins, 640 SE 4th St, Lake Butler, Florida 32054
 - Mr. Huggins asked the commission how much of the cost of the bucket truck will be covered by the grant and how much will have to be paid by the city.
 - Mr. Walker clarified that the grant will provide \$108,000 and the city will pay \$35,000.
- Motion to close the public hearing was made by Vice Mayor Redman and seconded by Commissioner Hendrix.
- Unanimous Approval

Action: 9. Bucket Truck Loan Resolution

- Motion to approve the USD Loan Resolution as indicated in item nine for the purchase of a bucket truck was made by Vice Mayor Redman and seconded by Commissioner Stegall.
- Unanimous Approval

Action: 10. Lease

- Mayor Schenck indicated that this lease is intended to replace the individual event leases for the Driggers lakeside property with an annual lease in exchange for \$10 per year and regular maintenance of the grounds by Public Works. This

lease covers three yearly events; two yearly boat race events and the Independence Day celebration. Additional events will require the city to request permission from Mr. Driggers to have them covered by the lease individually.

- Motion to approve the lease agreement with Robert A Driggers Jr. was made by Commissioner Sirmones and seconded by Vice Mayor Redman.
- Unanimous Approval

Discussion: 11. Food Trucks

- There will be no further discussion on this topic and the item will die.

Action: 12. Support of School Band

- The commission agreed that each member would contribute \$50 to the Tiger Purple membership from the upcoming paycheck.
- Motion to support the Union County High School Band at the Tiger Purple level for \$250 was made by Vice Mayor Redman and seconded by Commissioner Sirmones.
- Unanimous Approval

Action: 13. Christmas

- Motion to have the Christmas parade on December 3, 2022, at 6:00 PM with the theme being, "Christmas on the Railroad" was made by Commissioner Stegall and seconded by Vice Mayor Redman.
- Unanimous Approval
- Motion to have Halloween events for the city on Monday, October 31, 2022, from 6:00 to 9:00 PM was made by Commissioner Hendrix and seconded by Commissioner Stegall.
- Unanimous Approval

Information: 14. Condition Assessment Report of Water Tower

- A report was provided to the commission for information only.

D. REPORT OF CITY ATTORNEY

- No report

E. REPORT OF CITY MANAGER

- The fourth of July fireworks, paid for by the Lake Butler Rotary Club, went very well and the community was impressed.
- The city is ready to move forward with the Public Works building project and move Welch's off of Main Street.

F. COMMENTS OR REMARKS BY COMMISSION

- Vice Mayor Redman: Farmshare will be on the second Saturday in August. August 13, 2022.
- Commissioner Hendrix: The Union County 4H auction will be held on August 12, 2022. The 4H Club is currently accepting donations for the auction. Union County plans to do tire collection later this year.

G. ADJOURNMENT

Action: 1. Adjourn

- Motion to adjourn was made by Commissioner Sirmones and seconded by Vice Mayor Redman.
- Unanimous Approval
- Meeting adjourned at 7:17 PM.