

Regular City Commission Meeting (Tuesday, April 20, 2021)

Generated by Sara Owen on Tuesday, April 20, 2021

A. MEETING OPENER

1. Call To Order - Mayor Schenck called the meeting to order at 6:05 pm and called roll
Commissioners: Schenck, Redman, Beasley, Sirmones, and Stegall were present
Staff: City Manager Walker and Attorney Maines were present
2. Opening Prayer - Vice Mayor Redman gave the opening prayer
3. Pledge of Allegiance - Mayor Schenck led the pledge
4. Approval of The Agenda Format
Motion to approve the agenda format made by Redman. Seconded by Stegall and carried unanimously.

B. CITIZEN INPUT

No citizen input was made.

C. AGENDA ITEM NUMBER

1. Consent Agenda
Motion to approve the consent agenda in one motion made by Sirmones. Seconded by Stegall and carried unanimously.
2. March 2020 Financial Reporting
Motion to include March 2021 Financial Report in April 2021 Financial reporting at May 2021 Regular City Commission Meeting made by Redman. Seconded by Stegall and carried unanimously.
3. Lake Butler FFA Agriculture Issues Team
Lake Butler FFA Agriculture Issues Team presented on a water conservation topic, "Whose Water Is It Anyway?"
4. 2020 Annual Financial Report
Richard Powell, Powell & Jones CPA, presented the 2020 Comprehensive Annual Financial Report
Motion to accept the Comprehensive Annual Financial Report for the period ended September 30, 2020, made by Stegall. Seconded by Redman and carried unanimously.
5. Government Finance Officers Distinguished Budget Award
City Manager Walker presented the commission with they recently awarded the Distinguished Budget Award.
Informational only.
6. Suspension of Contract with Department of Corrections
City Manager Walker discussed the recent suspension of the contract for a Florida Department of Correction's supervised inmate work squad.
Informational only.
7. Historical Preservation
A sample historic preservation ordinance was presented for discussion and recommendations, to be presented for future approval.
Discussion only.
8. Retail Strategies
City Manager Walker discussed the quarterly report from Retail Strategies.
Informational only.
9. State Highway Lighting, Maintenance, and Compensation Agreement
Motion to approve Resolution Number 2021-08, approving the agreement between FDOT and City of Lake Butler for highway lighting maintenance and authorizing the City Manager to execute the agreement made by Redman. Seconded by Sirmones and carried unanimously.
10. Resolution No. 2021-02, Adoption of EEO Policy for CDBG
Motion to approve Resolution Number 2021-02, adopting an Affirmative Action Plan - EEO Policy for CDBG made by Redman. Seconded by Stegall and carried unanimously.
11. Resolution No. 2021-03, Adoption of Anti-Displacement and Relocation Policy for CDBG
Motion to approve Resolution No. 2021-03, Adoption of Anti-Displacement and Relocation Policy for CDBG made by Stegall. Seconded by Redman and carried unanimously.
12. Resolution No. 2021-04, Adopting a Procurement Policy for CDBG
Motion to approve Resolution No. 2021-04, Adopting a Procurement Policy for CDBG made by Redman. Seconded by Stegall and carried unanimously.

13. Resolution No. 2021-05, Adopting a Citizen Participation Policy for CDBG

Motion to approve Resolution No. 2021-05, Adopting a Citizen Participation Policy for CDBG made by Stegall. Seconded by Sirmones and carried unanimously.

14. Resolution No. 2021-06, Adopting Complaint and Grievance Procedures for CDBG

Motion to approve Resolution No. 2021-06, Adopting Complaint and Grievance Procedures for CDBG made by Stegall. Seconded by Redman and carried unanimously.

15. Resolution No. 2021-07, Adopting Prohibition and Use of Excessive Force Policy for CDBG

Motion to approve Resolution No. 2021-07, Adopting Prohibition and Use of Excessive Force Policy for CDBG made by Stegall. Seconded by Redman and carried unanimously.

16. Ordinance 2021-02, Annexation of Land

Motion to approve Ordinance Number 2021-02, the annexation of Parcel Number 01-06-19-00-000-0200-0 into the City of Lake Butler pursuant to section 171.031(11) of the Florida Statutes made by Redman. Seconded by Stegall and carried unanimously.

17. Purchase of Property for a Wastewater Treatment Facility Site

Motion to approve the agreement for the purchase of land from Mid-Fla Hauling for the construction of a new wastewater treatment facility made by Stegall. Seconded by Redman and carried unanimously.

D. REPORT OF CITY ATTORNEY

Gave an update on a citizen complaint and resolution from the March 2021 Regular Commission Meeting.

E. REPORT OF CITY MANAGER

City Manager Walker presented the City Manager Report

F. COMMENTS OR REMARKS BY COMMISSION

Schenck - Announced the invitation to the commission from County Commissioner, Ryan Perez, for a City Commissioner to join a planning committee for Union County's Centennial Celebration.

Redman - Announced the May 8, 2021, will be the next Farm Share program

Beasley - No report was given.

Sirmones - No report was given.

Stegall - Announced the success of the recent boat race and thanked City staff for support of the event.

G. ADJOURNMENT

Motion to adjourn the meeting at 7:06 pm made by Redman. Seconded at Sirmones and carried unanimously.