

Regular City Commission Meeting (Tuesday, November 16, 2021)

Generated by Amanda Brown on Wednesday, November 17, 2021

A. MEETING OPENER

Procedural: 1. Call To Order - Roll Call

-Meeting called to order by Mayor Jack Schenck at 6:08 PM.

-Present: Mayor Schenck, Commissioner Sirmones, Vice-Mayor Redman, Commissioner Beasley, Commissioner Stegall, City Manager Dale Walker, City Attorney John Maines IV

Procedural: 2. Opening Prayer

-Opening prayer led by Vice-Mayor Redman.

Procedural: 3. Pledge of Allegiance

-Pledge of Allegiance led by Mayor Schenck.

Action: 4. Approval of The Agenda Format

-Motion to approve the agenda format made by Commissioner Sirmones.

-Motion seconded by Vice Mayor Redman.

-Unanimous Approval

B. CITIZEN INPUT

Information: 1. Provision for Citizen Input

-None

C. AGENDA ITEM NUMBER

Action (Consent), Minutes: 1. Consent Agenda

-Motion to approve the consent agenda in one motion made by Vice Mayor Redman.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval

Action: 2. Financial Reporting for Period ending October 31, 2021

-Report Presented by Mike Cotter, Finance Director. He stated that there will need to be a new resolution to approve the millage rate in December and the Commission will need to reapprove the 2021/2022 fiscal year budget.

-Motion to accept the financial report for October 1, 2021, to October 31, 2021, made by Commissioner Sirmones.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval

Action: 3. First Reading Ordinance 2021-12: Amending the future land use plan map of the comprehensive plan.

-Motion to approve the first reading of Ordinance No 2021-12 by title only made by Vice Mayor Redman.

-Ordinance 2021-12 read by Mr. Maines.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval

Action: 4. First Reading Ordinance 2021-13: Amending the official zoning atlas of the Land Development Regulations

-Motion to approve the first reading of Ordinance 2021-13 by title only made by Commissioner Stegall.

-Ordinance 2021-13 read by Mr. Maines.

-Motion seconded by Vice Mayor Redman.

-Unanimous Approval

Information: 5. Bucket Truck Purchase

-The City has applied for a grant for a new bucket truck. Quotes were sought, and the lowest cost quote will be taken if the grant is awarded. The grant would pay for 75% of the cost and the City would cover the remaining 25%.

-Motion to accept the low quote for \$128,000 made by Commissioner Beasley.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval.

Information: 6. Property for New Wastewater Treatment Plant

-Land purchase has closed, and the City is moving forward with the process and will request the easement from the Florida Department of Corrections.

Information: 7. Wastewater Treatment Plant Grant

-The City was recently notified that it has been awarded a \$30 million grant to build the new wastewater treatment plant.

Action: 8. Updated Vehicle Policy

-The City has updated the vehicle policy to reflect the gas cards that are being used currently.

-Motion to approve the updated Vehicle Policy and Procedure made by Commissioner Sirmones.

-Motion seconded by Commissioner Stegall.

-Unanimous Approval.

D. REPORT OF CITY ATTORNEY

-Mr. Maines stated that a situation regarding social media interaction came up last month that needed to be addressed. He asked that the Commission be aware that the Sunshine Law applies to social media. He requested that the Commission be careful not to interact on social media in a way that could be seen as discussing city business publicly outside a Commission meeting.

-Mr. Maines mentioned that commissioners can attend the meeting by remote video access or via phone call if they are unable to attend in person. The question of quorum will need to be investigated with the possibility of changing regulations due to the pandemic situation affecting local government meetings.

E. REPORT OF CITY MANAGER

Information: 1. City Manager's Report

-The rotary club has been honoring veterans with the roadside crosses and flags on Highway 121 through town.

-Lake Butler will be hosting the drag boat races in April with the Southern Drag Boat Association.

-There has been a lot of work done to remove weeds from the lake in the last month and the area is looking much improved.

F. COMMENTS OR REMARKS BY COMMISSION

-Regarding the drag boat race, Commissioner Stegall reached out to the Southern Drag Boat Association and confirmed that it will be the 2nd Saturday in April 2022.

-Commissioner Sirmones stated that regarding Dekle cemetery, he was not able to contact Curtis Alan but will continue to try. He also tried to contact Doyle Archer's daughter and was not able to.

-Vice Mayor Redman mentioned that last Saturday's Farmshare served 290 families. She also made note that the City is hosting the Northeast Florida League of Cities Christmas Party on December 2, 2021. The event will be catered by Nannette Stalnaker.

G. ADJOURNMENT

Action: 1. Adjourn

-Motion to adjourn made by Commissioner Sirmones

-Motion seconded by Commissioner Stegall.

-Unanimous Approval.

-Meeting adjourned at 6:33 PM.