



**Tuesday, September 21, 2021
Regular City Commission Meeting**

**City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.**

A. MEETING OPENER

Subject	1. Call To Order - Roll Call
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Commissioners: Sirmones, Beasley, Redman, Schenck, Stegall

Staff: City Attorney Maines; City Manager Walker

Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Subject	2. Opening Prayer
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	3. Pledge of Allegiance
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	4. Approval of The Agenda Format
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER

Access	Public
Type	Action
Recommended Action	Motion to approve the agenda format.

B. CITIZEN INPUT

Subject	1. Provision for Citizen Input
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	B. CITIZEN INPUT
Access	Public
Type	Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 4 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. He/She will determine if staff will need to interact. This is the time for the public discussion on any subject on or off the agenda as the remainder of the meeting is for the Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in a public meeting, so thank you for your time and attention.

C. AGENDA ITEM NUMBER

Subject	1. Consent Agenda
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Motion to accept the Consent Agenda
Minutes	View Minutes for Aug 17, 2021 - Regular City Commission Meeting

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

File Attachments

[August 2021 Animal Control.pdf \(2,036 KB\)](#)
[Budget Hearing Minutes Sept 14, 2021.pdf \(226 KB\)](#)
[Code Enforcement Report.pdf \(12,720 KB\)](#)

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion

Subject **2. Financial Reporting for Period Ending August 31, 2021**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to accept the Financial Report for the period of October 1, 2020, to August 31, 2021

File Attachments
[Finance Report.pdf \(930 KB\)](#)

Subject **3. Tree City USA**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Arbor Day Proclamation

As we get ready to apply for our next Tree City USA designation, the following proclamation is needed making September 21, 2021, the Arbor Day date for the City of Lake Butler.

File Attachments
[Tree City USA.pdf \(339 KB\)](#)

Subject **4. Comprehensive Plan**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended
Action

Motion to approve the agreement with the North Central Florida Regional Planning Council for the fiscal year 2022 and to update the existing comprehensive plan for \$7000.

File Attachments
[Comprehensive Plan.pdf \(2,848 KB\)](#)

Subject

5. Procurement

Meeting

Sep 21, 2021 - Regular City Commission Meeting

Category

C. AGENDA ITEM NUMBER

Access

Public

Type

Action

Recommended
Action

Motion to approve expenditures and budget adjustments

Expenses for emergency projects that needed to be started and completed before the September Commission meeting.

File Attachments
[Procurement.pdf \(1,538 KB\)](#)

Subject

6. Ordinance No. 2021-04 - Regulation of Sexually Oriented Businesses

Meeting

Sep 21, 2021 - Regular City Commission Meeting

Category

C. AGENDA ITEM NUMBER

Access

Public

Type

Action

Recommended
Action

Motion to approve the 2nd reading or Ordinance 2021-04.

File Attachments
[Ordinance 2021-04.pdf \(10,358 KB\)](#)

Subject

7. Ordinance No 2021-09 - Arcade Amusement Centers and Gambling

Meeting

Sep 21, 2021 - Regular City Commission Meeting

Category

C. AGENDA ITEM NUMBER

Access

Public

Type

Action

Motion to approve the 2nd reading of Ordinance 2021-09

Recommended
Action

File Attachments
[Ordinance 2021-09-.pdf \(1,379 KB\)](#)

Subject **8. Ordinance No 2021-10 - Parking Ordinance Amendment**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended
Action Motion to approve the 2nd reading of Ordinance 2021-10

File Attachments
[Ordinance 2021-10-.pdf \(1,676 KB\)](#)

Subject **9. Resolution No 2021-08**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended
Action Motion to approve Resolution No. 2021-08

Resolution for the City to abandon an alley lying in Block 21 of McKinney's addition and quit claim to Vernon and Phyllis Dukes.

File Attachments
[Resolution No. 2021-08.pdf \(129 KB\)](#)

Subject **10. Local Mitigation Strategy**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended
Action Motion to adopt the Local Mitigation Strategy

The Union County Board of Commissioners has requested that the City Commission adopt the local mitigation strategy for the county.

File Attachments

[Local Mitigation Strategy.pdf \(855 KB\)](#)

Subject	11. Bids for CDBG Grant Engineering and Administration Services
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action
Recommended Action	Motion to approve the Request for Proposal Bid

File Attachments

[Bids for CDBG.pdf \(407 KB\)](#)

Subject	12. Holidays
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Discussion

Discussion of two major holidays and an event that are coming up.

1. Union County Centennial Celebration
2. Halloween
3. Christmas Parade

File Attachments

[Holidays.pdf \(164 KB\)](#)

Subject	13. Monthly Progress Report for New Wastewater Treatment Plant
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Information

File Attachments

[Monthly Progress Report for Wastewater Treatment Plant.pdf \(193 KB\)](#)

Subject **14. Retail Strategies**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

Retail Strategies has sent a recruitment update as of September 2021.

File Attachments
[Retail Strategies.pdf \(668 KB\)](#)

Subject **15. Regional Workforce Study and Economic Development Strategic Plan from North Florida Economic Development Partnership**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

A study incorporating Union County and valuable statistics.

File Attachments
[Regional Workforce Study and Economic Development Strategic Plan.pdf \(28,818 KB\)](#)

Subject **16. Report from the Suwannee River Water Management District**

Meeting Sep 21, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments
[SRWMD Report.pdf \(8,920 KB\)](#)

D. REPORT OF CITY ATTORNEY

E. REPORT OF CITY MANAGER

Subject **1. City Manager's Report**

Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	E. REPORT OF CITY MANAGER
Access	Public
Type	Information

File Attachments
[City Manager Report Sept 2021.pdf \(221 KB\)](#)

F. COMMENTS OR REMARKS BY COMMISSION

G. ADJOURNMENT

Subject	1. Adjourn
Meeting	Sep 21, 2021 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.