



LAKE BUTLER
FLORIDA

Tuesday, August 17, 2021 Regular City Commission Meeting

City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.

A. MEETING OPENER

Subject	1. Call To Order - Roll Call
Meeting	Aug 17, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Minutes, Procedural
Minutes	View Minutes for Jul 20, 2021 - Regular City Commission Meeting

Commissioners: Sirmones, Beasley, Redman, Schenck, Stegall

Staff: City Attorney Maines; City Manager Walker

Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Subject	2. Opening Prayer
Meeting	Aug 17, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	3. Pledge of Allegiance
Meeting	Aug 17, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	4. Approval of The Agenda Format
Meeting	Aug 17, 2021 - Regular City Commission Meeting

Category	A. MEETING OPENER
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda format.

B. CITIZEN INPUT

Subject	1. Provision for Citizen Input
Meeting	Aug 17, 2021 - Regular City Commission Meeting
Category	B. CITIZEN INPUT
Access	Public
Type	Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 4 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. He/She will determine if staff will need to interact. This is the time for the public discussion on any subject on or off the agenda as the remainder of the meeting is for the Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in a public meeting, so thank you for your time and attention.

C. AGENDA ITEM NUMBER

Subject	1. Consent Agenda
Meeting	Aug 17, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action (Consent), Minutes
Minutes	View Minutes for Jul 20, 2021 - Regular City Commission Meeting

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

File Attachments
[July 20, 2021 Commission Meeting Minutes.pdf \(489 KB\)](#)

[June 22, 2021 Public Hearing Minutes.pdf \(243 KB\)](#)
[August 3, 2021 Commission Work Session.pdf \(108 KB\)](#)
[Code Enforcement Report .pdf \(18,128 KB\)](#)
[Animal Control July 2021.pdf \(2,135 KB\)](#)

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion

Subject **2. Election of Officers**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Discussion

According to the charter, each year there should be a vote for the Mayor and the Vice Mayor. Please consider your nominees and at the August regular scheduled meeting, a vote will need to be cast.

File Attachments
[Election of Officers.pdf \(467 KB\)](#)

Subject **3. Special Presentation**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

Sarah Campbell, Town Manager of the Town of Orange Park, has a special presentation on behalf of the Florida City/County Managers Association.

File Attachments
[Special Presentation.pdf \(113 KB\)](#)

Subject **4. Financial Reporting for Period Ending July 31, 2021**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Preferred Date Aug 17, 2021

Recommended
Action

Motion to Accept the Financial Reporting for the period of October 1, 2020, to July 31, 2021.

File Attachments

[July 2021 Financials.pdf \(3,365 KB\)](#)

Subject

5. Ordinance Number 2021-04

Meeting

Aug 17, 2021 - Regular City Commission Meeting

Category

C. AGENDA ITEM NUMBER

Access

Public

Type

Action

Preferred Date

Aug 17, 2021

Recommended
Action

Motion to approve the first reading of Ordinance No. 2021-04 by title only.

Regarding Regulation of Sexually Oriented Businesses

File Attachments

[Ordinance No 2021-04.pdf \(5,306 KB\)](#)

Subject

6. Right of Way

Meeting

Aug 17, 2021 - Regular City Commission Meeting

Category

C. AGENDA ITEM NUMBER

Access

Public

Type

Action

Preferred Date

Aug 17, 2021

Recommended
Action

Motion to vacate the Right-of-Way

File Attachments

[Right-of-Way.pdf \(805 KB\)](#)

Subject

7. Ordinance Number 2021-09

Meeting

Aug 17, 2021 - Regular City Commission Meeting

Category

C. AGENDA ITEM NUMBER

Access

Public

Type Action, Discussion

Recommended Action Motion to approve first reading of Ordinance 2021-09 by title only.

Regarding Arcade Amusement Centers and Gambling

File Attachments
[Arcade Amusement Centers and Gambling.pdf \(753 KB\)](#)

Subject **8. City Attorney Contract**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Discussion

File Attachments
[City Attorney Contract.pdf \(495 KB\)](#)

Subject **9. Solid Waste Contract**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Discussion

File Attachments
[Solid Waste Contract.pdf \(1,312 KB\)](#)

Subject **10. Grant for the Purchase of Land for Wastewater Treatment Plant**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments
[Grant for the purchase of land for WWTP.pdf \(132 KB\)](#)

Subject **11. Community Development Block Grant**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve Four Factor Analysis
Action

File Attachments
[Community Development Block Grant.pdf \(267 KB\)](#)

Subject **12. Union County Centennial**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Discussion

File Attachments
[Union County Centennial.pdf \(145 KB\)](#)

Subject **13. Trailer for Mini-Excavator**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Preferred Date Aug 17, 2021

Recommended Motion to approve the quote from Texas Trailers for \$5,690.
Action

File Attachments
[Trailer for Mini-Excavator.pdf \(2,542 KB\)](#)

Subject **14. Ordinance 2021-10**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public
Type Action
Recommended Action Motion to approve the first reading of Ordinance 2021-10 by title only.

File Attachments
[Ordinance 2021-10.pdf \(1,031 KB\)](#)

Subject 15. DEP State Revolving Clean Water SRF Grant

Meeting Aug 17, 2021 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Information

File Attachments
[DEP State Revolving Clean Water SRF Grant.pdf \(168 KB\)](#)

Subject 16. City Manager Accomplishments

Meeting Aug 17, 2021 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Information

File Attachments
[City Manager Accomplishments.pdf \(1,292 KB\)](#)

Subject 17. Resolution Number 2021-07

Meeting Aug 17, 2021 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Action
Preferred Date Aug 17, 2021
Recommended Action Motion to Approve Resolution 2021-07

File Attachments
[Resolution to Approve Utility Rates.pdf \(178 KB\)](#)

Subject **18. Transfer**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Preferred Date Aug 17, 2021

Recommended Action Motion to transfer \$150,000 from the Wastewater Fund to the Water Fund.

File Attachments
[Transfer.pdf \(510 KB\)](#)

Subject **19. American Rescue Plan Act**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Preferred Date Aug 17, 2021

Recommended Action Motion to accept funds from the American Rescue Plan Act and authorize the City Manager to sign the documents and use the funds for investments in infrastructure.

File Attachments
[American Rescue Plan Act.pdf \(2,120 KB\)](#)

D. REPORT OF CITY ATTORNEY

E. REPORT OF CITY MANAGER

Subject **1. City Manager's Report**

Meeting Aug 17, 2021 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[City Manager Monthly Report August 2021.pdf \(292 KB\)](#)

F. COMMENTS OR REMARKS BY COMMISSION

G. ADJOURNMENT

Subject	1. Adjourn
Meeting	Aug 17, 2021 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.