



LAKE BUTLER
FLORIDA

Tuesday, May 17, 2022
Regular City Commission Meeting

City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.

A. MEETING OPENER

Subject	1. Call To Order - Roll Call
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Commissioners: Sirmones, Beasley, Redman, Schenck, Stegall

Staff: City Attorney Maines; City Manager Walker

Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Subject	2. Opening Prayer
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	3. Pledge of Allegiance
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	4. Approval of The Agenda Format
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER

Access	Public
Type	Action
Recommended Action	Motion to approve the agenda format.

B. CITIZEN INPUT

Subject	1. Provision for Citizen Input
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	B. CITIZEN INPUT
Access	Public
Type	Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 4 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. He/She will determine if staff will need to interact. This is the time for the public discussion on any subject on or off the agenda as the remainder of the meeting is for the Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in a public meeting, so thank you for your time and attention.

C. AGENDA ITEM NUMBER

Subject	1. Consent Agenda
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Motion to approve the Consent Agenda in one motion.
Minutes	View Minutes for Apr 19, 2022 - Regular City Commission Meeting

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

File Attachments

[Animal Control Report April 2022.pdf \(654 KB\).](#)
[April 2022 Minutes.pdf \(756 KB\).](#)
[Code Enforcement April 2022.pdf \(1,371 KB\).](#)

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion

Subject **2. Financial Reporting for Period Ending April 30, 2022**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion or approve the financial report for October 1, 2021, through April 30, 2022.
Action

File Attachments
[Financial Report April 2022.pdf \(805 KB\).](#)

Subject **3. Cargo Containers: Ordinance 2022-01**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve the first reading of Ordinance 2022-01 by title only.
Action

File Attachments
[Ordinance 2022-01 Cargo Containers.pdf \(441 KB\).](#)

Subject **4. Air Conditioning**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve the purchase of a new air conditioner for City Hall as a sole-source bid from Wilson Heat and Air for \$10,970.
Action

File Attachments
[Air Conditioning.pdf \(588 KB\).](#)

Subject **5. Asset Management Program: Manhole Maintenance**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve Engineered Spray Solutions repair and line four manholes for
Action \$34,846.68.

File Attachments
[Asset Management Program.pdf \(2,902 KB\)](#)

Subject **6. Interlocal Agreement: Proposed Modification**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended 1. Motion to terminate the current interlocal agreement with Union County.
Action 2. Motion to approve the modified version of the Interlocal Agreement.

File Attachments
[Interlocal agreement and proposed modification 051122.pdf \(2,173 KB\)](#)

Subject **7. Purchase of Property**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended 1. Motion to purchase land from Christopher and Tasha Sharp for \$390,000 as a General
Action Fund asset.
2. Motion to approve the General Fund to borrow at 4% over 20 years from the current investment funds from the enterprise fund, street reserve fund, and balance from the street reserve operation account.

File Attachments
[Purchase of Property.pdf \(9,061 KB\)](#)

Subject **8. Truck**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to purchase a second truck for \$49,826 from Big Bend Chevrolet as a sole-source bid with funds from the 2023 fiscal year from the Wastewater Fund.

File Attachments
[Truck.pdf \(1,758 KB\)](#)

Subject 9. Mowing

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve contracting with NFNC LLC for \$4,475 per mowing for the 235 acres of the spray field once a month.

File Attachments
[Mowing.pdf \(1,286 KB\)](#)

Subject 10. Phase 1 Environmental Engineering Study

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve the agreement with Universal Engineers for \$1,950 to be paid from the General Fund.

File Attachments
[Phase 1 Environmental Engineering Study.pdf \(9,689 KB\)](#)

Subject 11. Florida League of Cities: Conference

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments

[Florida League of Cities Conference.pdf \(156 KB\)](#)

Subject **12. Florida League of Cities: Voting Delegate**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Discussion

File Attachments

[Voting Delegate.pdf \(528 KB\)](#)

Subject **13. Updated State Highway Lighting Agreement**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments

[Updated State Highway Lighting Agreement.pdf \(1,768 KB\)](#)

Subject **14. Suwannee River Water Management**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments

[Suwannee River Water Management.pdf \(4,469 KB\)](#)

Subject **15. Engineers Update**

Meeting May 17, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public
Type Information

File Attachments
[Engineers Update.pdf \(722 KB\)](#)

Subject **16. Election: Interlocal Agreement**
Meeting May 17, 2022 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Information

File Attachments
[Election - Interlocal Agreement.pdf \(1,835 KB\)](#)

Subject **17. July 4th**
Meeting May 17, 2022 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Information

File Attachments
[July 4th.pdf \(1,142 KB\)](#)

D. REPORT OF CITY ATTORNEY

E. REPORT OF CITY MANAGER

Subject **1. City Manager's Report**
Meeting May 17, 2022 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type Information

File Attachments
[City Managers Report.pdf \(1,442 KB\)](#)

F. COMMENTS OR REMARKS BY COMMISSION

G. ADJOURNMENT

Subject	1. Adjourn
Meeting	May 17, 2022 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.