



LAKE BUTLER  
FLORIDA

## Tuesday, April 20, 2021 Regular City Commission Meeting

City of Lake Butler  
200 SW 1st Street  
Lake Butler, FL 32054  
6:00 p.m.

### A. MEETING OPENER

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<b>Subject</b>	<b>1. Call To Order - Roll Call</b>
Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

*Commissioners:* Sirmones, Beasley, Redman, Schenck, Stegall

*Staff:* City Attorney Maines; City Manager Walker

#### Admin Content

*If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.*

<b>Subject</b>	<b>2. Opening Prayer</b>
Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

<b>Subject</b>	<b>3. Pledge of Allegiance</b>
Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

<b>Subject</b>	<b>4. Approval of The Agenda Format</b>
Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	A. MEETING OPENER

Access	Public
Type	Action
Recommended Action	Motion to approve the agenda format.

## **B. CITIZEN INPUT**

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<b>Subject</b>	<b>1. Provision for Citizen Input</b>
Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	B. CITIZEN INPUT
Access	Public
Type	Information

*Upon recognition by the Mayor, any person may address the Commission on any subject not included on the agenda. Speakers are requested to give their name and address to the recording clerk for the record and to come forward to the Commission table when speaking. Please be as brief as possible and limit your remarks to four (4) minutes (additional time may be granted by the Commission if necessary). No official action can be taken but direction may be given to staff.*

## **C. AGENDA ITEM NUMBER**

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<b>Subject</b>	<b>1. Consent Agenda</b>
Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the consent agenda in one motion

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

Regular City Commission Meeting of March 16, 2021  
 March 2021 Animal Control Report  
 March 2021 Code Enforcement Report

**File Attachments**

[March 2021 Code Enforcement Report.pdf \(673 KB\)](#)

[March 16, 2021 Meeting Minutes.pdf \(35 KB\)](#)

[March 2021 Animal Control Report.pdf \(111 KB\)](#)

*Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion*

**Subject**                    **2. Financial Reporting for March 2021**

Meeting                    Apr 20, 2021 - Regular City Commission Meeting

Category                    C. AGENDA ITEM NUMBER

Access                    Public

Type

**Subject**                    **3. Lake Butler FFA Agriculture Issues Team**

Meeting                    Apr 20, 2021 - Regular City Commission Meeting

Category                    C. AGENDA ITEM NUMBER

Access                    Public

Type                    Information

Lake Butler FFA, Agriculture Issue Team, would like to present on water conservation. The team must present in an open or public forum to proceed to district competition.

**Subject**                    **4. 2020 Annual Financial Report**

Meeting                    Apr 20, 2021 - Regular City Commission Meeting

Category                    C. AGENDA ITEM NUMBER

Access                    Public

Type                    Action

Recommended            Motion to accept the Comprehensive Annual Financial Report for the period ended  
Action                    September 30, 2020

File Attachments  
[2019-2020 CAFR.pdf \(17,327 KB\)](#)

**Subject**                    **5. Government Finance Officers Distinguished Budget Award**

Meeting                    Apr 20, 2021 - Regular City Commission Meeting

Category                    C. AGENDA ITEM NUMBER

Access                    Public

Type                    Information

File Attachments  
[GFOA Distinguished Budget Award.pdf \(284 KB\)](#)

**Subject**                    **6. Suspension of Contract with Department of Corrections**

Meeting Apr 20, 2021 - Regular City Commission Meeting  
Category C. AGENDA ITEM NUMBER  
Access Public  
Type Information

File Attachments  
[Suspension of Contract with FDC.pdf \(282 KB\)](#)

**Subject 7. Historical Preservation**

Meeting Apr 20, 2021 - Regular City Commission Meeting  
Category C. AGENDA ITEM NUMBER  
Access Public  
Type Discussion

File Attachments  
[Historic Preservation.pdf \(6,625 KB\)](#)

**Subject 8. Retail Strategies**

Meeting Apr 20, 2021 - Regular City Commission Meeting  
Category C. AGENDA ITEM NUMBER  
Access Public  
Type Information

File Attachments  
[Retail Strategies.pdf \(438 KB\)](#)

**Subject 9. State Highway Lighting, Maintenance, and Compensation Agreement**

Meeting Apr 20, 2021 - Regular City Commission Meeting  
Category C. AGENDA ITEM NUMBER  
Access Public  
Type Action  
Fiscal Impact No  
Recommended Action Motion to approve Resolution Number 2021-08, approving the agreement between FDOT and City of Lake Butler for highway lighting maintenance and authorizing the City Manager to execute the agreement

File Attachments

[2021-2028 Highway Lighting Agreement.pdf \(2,504 KB\)](#)

**Subject** **10. Resolution No. 2021-02, Adoption of EEO Policy for CDBG**

Meeting Apr 20, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution Number 2021-02, adopting a Affirmative Action PLaN - EEO POLicy for CDBG

File Attachments

[Resolution No. 2021-02, Adopting an Affirmative Action Plan - EEO Policy.pdf \(2,597 KB\)](#)

**Subject** **11. Resolution No. 2021-03, Adoption of Anti-Displacement and Relocation Policy for CDBG**

Meeting Apr 20, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution No. 2021-03, Adoption of Anti-Displacement and Relocation Policy for CDBG

File Attachments

[Resolution No. 2021-03, Adopting an Anti-Displacement and Relocation Policy.pdf \(4,965 KB\)](#)

**Subject** **12. Resolution No. 2021-04, Adopting a Procurement Policy for CDBG**

Meeting Apr 20, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution No. 2021-04, Adopting a Procurement Policy for CDBG

File Attachments

[Resolution No. 2021-04, Adopting a Procurement Policy.pdf \(4,279 KB\)](#)

**Subject** **13. Resolution No. 2021-05, Adopting a Citizen Participation Policy for CDBG**

Meeting Apr 20, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution No. 2021-05, Adopting a Citizen Participation Policy for CDBG

File Attachments

[Resolution No. 2021-05, Adopting a Citizen Participation Plan.pdf \(4,597 KB\)](#)

**Subject** **14. Resolution No. 2021-06, Adopting Complaint and Grievance Procedures for CDBG**

Meeting Apr 20, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution No. 2021-06, Adopting Complaint and Grievance Procedures for CDBG

File Attachments

[Resolution No. 2021-06, Adopting Complaint and Grievance Procedures.pdf \(750 KB\)](#)

**Subject** **15. Resolution No. 2021-07, Adopting Prohibition and Use of Excessive Force Policy for CDBG**

Meeting Apr 20, 2021 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution No. 2021-07, Adopting Prohibition and Use of Excessive Force Policy for CDBG

File Attachments

[Resolution No. 2021-07, Adopting Prohibition and Use of Excessive Force Policy.pdf \(1,080 KB\)](#)

**Subject** **16. Ordinance 2021-02, Annexation of Land**

Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action
Recommended Action	Motion to approve Ordinance Number 2021-02, the annexation of Parcel Number 01-06-19-00-000-0200-0 into the City of Lake Butler pursuant to section 171.031(11) of the Florida Statutes

File Attachments  
[2021-02, Annexation of Land.pdf \(168 KB\)](#)

**Subject 17. Purchase of Property for a Wastewater Treatment Facility Site**

Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Grant through Suwannee River Water Management District
Recommended Action	Motion to approve the agreement for the purchase of land from Mid-Fla Hauling for the construction of a new wastewater treatment facility

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**D. REPORT OF CITY ATTORNEY**

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**E. REPORT OF CITY MANAGER**

**Subject 1. City Manager's Report**

Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	E. REPORT OF CITY MANAGER
Access	Public
Type	Information

File Attachments  
[City of Lake Butler City Manager Report April 2021.pdf \(264 KB\)](#)

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**F. COMMENTS OR REMARKS BY COMMISSION**

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**G. ADJOURNMENT**

**Subject 1. Adjourn**

Meeting	Apr 20, 2021 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.