



**Tuesday, February 21, 2023
Regular City Commission Meeting**

**City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.**

A. MEETING OPENER

Subject	1. Call To Order - Roll Call
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Commissioners: Sirmones, Hendrix, Redman, Schenck, Stegall

Staff: City Attorney Maines; City Manager Walker

Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Subject	2. Opening Prayer
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	3. Pledge of Allegiance
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	4. Approval of The Agenda Format
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	A. MEETING OPENER

Access	Public
Type	Action
Recommended Action	Motion to approve the agenda format.

B. CITIZEN INPUT

Subject	1. Provision for Citizen Input
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	B. CITIZEN INPUT
Access	Public
Type	Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 4 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. He/She will determine if staff will need to interact. This is the time for the public discussion on any subject on or off the agenda as the remainder of the meeting is for the Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in a public meeting, so thank you for your time and attention.

C. AGENDA ITEM NUMBER

Subject	1. Consent Agenda
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve the consent agenda in one motion

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

File Attachments

[Animal Control Report.pdf \(1,072 KB\)](#)

[Code enforcement Jan 2023.pdf \(1,464 KB\)](#)

[Special Meeting Minutes January 9, 2023.pdf \(1,397 KB\)](#)

[WEX Jan 23 Act Rep.pdf \(82 KB\)](#)
[February 7, 2023, Historical Preservation Board Meeting Minutes.pdf \(59 KB\)](#)

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion

Subject **2. Financial Reporting for Period Ending January 31, 2023**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve the financial report for the period of October 1, 2022, through January 31, 2023

File Attachments
[FS January 2023.pdf \(1,993 KB\)](#)

Subject **3. Public Hearing Regarding Ordinance 2022-09 - Comprehensive Plan Amendment**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to open the Public Hearing for Ordinance 2022-09 to amend the Comprehensive Plan.
Open the floor for Public Comment.
Motion to close the Public Hearing for Ordinance 2022-09.
Motion to adopt Ordinance 2022-09 read by title only.

File Attachments
[CPA 22-01 Lake Butler Evaluation Based Amendment.pdf \(4,668 KB\)](#)
[Land Use Map.pdf \(370 KB\)](#)
[Proof of Pub Notice of L Use Chg Ord 2022-09.pdf \(971 KB\)](#)
[Ordinance 2022-09.pdf \(125 KB\)](#)

Subject **4. Boat Race - March 2023**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

File Attachments
[Boat Race.pdf \(1,058 KB\)](#)

Subject **5. Resolution 23-01 - Compliance with Community Development Block Grants**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve Resolution 23-01 by title only.
Action

File Attachments
[Resolution 23-01 - CDBG.pdf \(1,875 KB\)](#)

Subject **6. Resolution 23-02 - Compliance with Community Development Block Grants**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve Resolution 23-02 by title only
Action

File Attachments
[Resolution 23-02 - CDBG.pdf \(1,494 KB\)](#)

Subject **7. Resolution 23-03 - Compliance with Community Development Block Grants**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve Resolution 23-03 by title only
Action

File Attachments
[Resolution 23-03 - CDBG.pdf \(569 KB\)](#)

Subject **8. Resolution 23-04 - Compliance with Community Development Block Grants**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution 23-04 by title only

File Attachments

[Resolution 23-04 CDBG.pdf \(1,105 KB\)](#)

Subject **9. Resolution 23-05 - Compliance with Community Development Block Grants**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve Resolution 23-05 by title only

File Attachments

[Resolution 23-05 CDBG.pdf \(1,855 KB\)](#)

Subject **10. 2023-2024 Personnel Policy**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve the 2023-2024 Personnel Policy

File Attachments

[2023-2024 Personnel Policy.pdf \(10,737 KB\)](#)

Subject **11. ARPA Funds**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public
Type Information

File Attachments
[ARPA Funds.pdf \(37,822 KB\)](#)

Subject **12. City Hall Hours**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Action, Discussion

The hours have been changed to 9 am to 4 pm but should be 8 am to 5 pm. For discussion by the commission and action by the commission if appropriate

File Attachments
[City Hall Hours.pdf \(327 KB\)](#)

Subject **13. Electronic Devices Used for Work From Home**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Action, Discussion

File Attachments
[Electronic Devices Used for Work from Home.pdf \(328 KB\)](#)

Subject **14. Public Works Tools and Equipment**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Action, Discussion

Subject **15. Wastewater Treatment Plant Update from Engineers**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER

Access Public
Type Information

File Attachments
[WWTP Update from Engineers.pdf \(180 KB\)](#)

Subject **16. Consideration of City Manager Contract and Continuation of Employment**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category C. AGENDA ITEM NUMBER
Access Public
Type Action, Discussion

File Attachments
[City Manager Contract.pdf \(3,292 KB\)](#)

D. REPORT OF CITY ATTORNEY

E. REPORT OF CITY MANAGER

Subject **1. City Manager's Report - Questions and Answers**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type

File Attachments
[Question and Answer.pdf \(354 KB\)](#)

Subject **2. Report - Welch's Land Swap**
Meeting Feb 21, 2023 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type Information

File Attachments
[Welch Land Swap.pdf \(2,639 KB\)](#)

Subject **3. Report - Water Main Break**

Meeting Feb 21, 2023 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type Information

File Attachments

[Water Main Break.pdf \(2,909 KB\)](#)
[Invoice and Deposit Windstream WM Break.pdf \(639 KB\)](#)

Subject 4. Report - Vehicles Sold

Meeting Feb 21, 2023 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type Information

File Attachments

[Vehicles Sold.pdf \(2,297 KB\)](#)

Subject 5. Report - Unpaved Streets

Meeting Feb 21, 2023 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type Information

File Attachments

[Unpaved Streets.pdf \(2,279 KB\)](#)

Subject 6. Report - Uniforms

Meeting Feb 21, 2023 - Regular City Commission Meeting
Category E. REPORT OF CITY MANAGER
Access Public
Type Information

File Attachments

[Uniforms.pdf \(302 KB\)](#)

Subject **7. Report - Tractor for Mowing Grass**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Tractor for Mowing Grass.pdf \(150 KB\)](#)

Subject **8. Report - Sidewalk Project 3rd Street**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Sidewalk Project 3rd Street.pdf \(109 KB\)](#)

Subject **9. Report - Shoe Allowance**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Shoe Allowance.pdf \(256 KB\)](#)

Subject **10. Report - Public Works Drive**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Public Works Drive.pdf \(130 KB\)](#)

Subject **11. Report - Manholes**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Manholes.pdf \(113 KB\)](#)

Subject **12. Report - Landscaping for SR 100 - Agreement with Florida Department of Transportation**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Landscaping for SR100 agreement with FDOT.pdf \(327 KB\)](#)

Subject **13. Report - Food Trucks**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Food Trucks.pdf \(132 KB\)](#)

Subject **14. Report - Books**

Meeting Feb 21, 2023 - Regular City Commission Meeting

Category E. REPORT OF CITY MANAGER

Access Public

Type Information

File Attachments
[Books.pdf \(165 KB\)](#)

Subject	15. Report - Water Bill
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	E. REPORT OF CITY MANAGER
Access	Public
Type	Information

File Attachments
[Water Bill.pdf \(3,275 KB\)](#)

Subject	16. Report - Lease of Johary Property
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	E. REPORT OF CITY MANAGER
Access	Public
Type	Information

File Attachments
[Lease of Johary Property.pdf \(329 KB\)](#)

F. COMMENTS OR REMARKS BY COMMISSION

G. ADJOURNMENT

Subject	1. Adjourn
Meeting	Feb 21, 2023 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.