



**Tuesday, February 15, 2022
Regular City Commission Meeting**

**City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.**

A. MEETING OPENER

Subject	1. Call To Order - Roll Call
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Commissioners: Sirmones, Beasley, Redman, Schenck, Stegall

Staff: City Attorney Maines; City Manager Walker

Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Subject	2. Opening Prayer
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	3. Pledge of Allegiance
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	4. Approval of The Agenda Format
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER

Access	Public
Type	Action
Recommended Action	Motion to approve the agenda format.

B. CITIZEN INPUT

Subject	1. Provision for Citizen Input
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	B. CITIZEN INPUT
Access	Public
Type	Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 4 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. He/She will determine if staff will need to interact. This is the time for the public discussion on any subject on or off the agenda as the remainder of the meeting is for the Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in a public meeting, so thank you for your time and attention.

C. AGENDA ITEM NUMBER

Subject	1. Consent Agenda
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Motion to approve the consent agenda items in one motion.
Minutes	View Minutes for Jan 18, 2022 - Regular City Commission Meeting

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

File Attachments

[Animal control report.pdf \(2,796 KB\).](#)
[January 2022 Meeting Minutes.pdf \(449 KB\).](#)
[Code Enforcement Report.pdf \(16,532 KB\).](#)

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion

Subject **2. Financial Reporting for Period Ending January 31, 2022**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to accept the financial report for the period of October 1, 2021, to January 31, 2022.
Action

File Attachments
[Financial Report.pdf \(450 KB\).](#)

Subject **3. Government Finance Professionals Week**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motions to approve the week of March 14-18, 2022, as Government Finance
Action Professionals Week.

File Attachments
[Government Finance Professionals Week.pdf \(520 KB\).](#)

Subject **4. Truck Purchase**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to purchase a 2022 Chevrolet Silverado 2500 HD from Big Bend Chevrolet for
Action \$49,826.

File Attachments
[Purchase of Truck.pdf \(2,320 KB\).](#)

Subject **5. Capital Improvement Program**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to accept the October 1, 2022, through September 30, 2027, Capital
Action Improvement Plan

File Attachments
[Capital Improvement Program.pdf \(7,965 KB\)](#)

Subject **6. Performance Evaluation of City Manager**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments
[CM Performance Evaluation.pdf \(1,914 KB\)](#)

Subject **7. City Manager Contract**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to approve the August 18, 2020, City Manager contract from \$89,355 to
Action \$96,241.

File Attachments
[City Manager Contract.pdf \(314 KB\)](#)

Subject **8. Election**

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Motion to set the qualifying date for the election and approve contracting with the Union
Action County Board of Elections.

File Attachments
[Election.pdf \(7,595 KB\)](#)

Subject 9. Distinguished Budget Award

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

The City of Lake Butler has obtained the Distinguished Budget Award from the Government Finance Officers Association for the fiscal year beginning October 1, 2021, through September 30, 2022. This is the third year the City has won this prestigious national award. This is a one-year award. To receive this award, City of Lake Butler must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communication device.

File Attachments
[City of Lake Butler GFOA budget award 2021.pdf \(405 KB\)](#)

Subject 10. Comprehensive Plan Amendment

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments
[Comprehensive Plan Amendment.pdf \(820 KB\)](#)

Subject 11. City Love Letter

Meeting Feb 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Information

File Attachments

[City Love Letter.pdf \(795 KB\)](#)

D. REPORT OF CITY ATTORNEY

E. REPORT OF CITY MANAGER

Subject	1. City Manager's Report
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	E. REPORT OF CITY MANAGER
Access	Public
Type	Information

File Attachments
[City Manager Report.pdf \(1,283 KB\)](#)

F. COMMENTS OR REMARKS BY COMMISSION

G. ADJOURNMENT

Subject	1. Adjourn
Meeting	Feb 15, 2022 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.