



LAKE BUTLER
FLORIDA

Tuesday, November 15, 2022 Regular City Commission Meeting

City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.

A. MEETING OPENER

Subject	1. Call To Order - Roll Call
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Commissioners: Sirmones, Hendrix, Redman, Schenck, Stegall

Staff: City Attorney Maines; City Manager Walker

Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Subject	2. Opening Prayer
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	3. Pledge of Allegiance
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER
Access	Public
Type	Procedural

Subject	4. Resignation of Mayor Jack Schenck
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	A. MEETING OPENER

Access Public

Type Action

File Attachments

[Jack Schenck Letter of Resignation as Mayor 11-13-2022.pdf \(42 KB\)](#)

Subject **5. Approval of The Agenda Format**

Meeting Nov 15, 2022 - Regular City Commission Meeting

Category A. MEETING OPENER

Access Public

Type Action

Recommended Action Motion to approve the agenda format.

B. CITIZEN INPUT

Subject **1. Provision for Citizen Input**

Meeting Nov 15, 2022 - Regular City Commission Meeting

Category B. CITIZEN INPUT

Access Public

Type Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 4 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. He/She will determine if staff will need to interact. This is the time for the public discussion on any subject on or off the agenda as the remainder of the meeting is for the Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in a public meeting, so thank you for your time and attention.

C. AGENDA ITEM NUMBER

Subject **1. Consent Agenda**

Meeting Nov 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action (Consent), Minutes

Recommended Action Motion to Approve the Consent Agenda in One Motion

Minutes [View Minutes](#) for Oct 18, 2022 - Regular City Commission Meeting

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.

File Attachments

[Animal Control Report.pdf \(941 KB\)](#)

[Code Enforcement Report from October 2022.pdf \(146 KB\)](#)

[October 18, 2022 Minutes.pdf \(1,268 KB\)](#)

Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion

Subject **2. Financial Reporting for Period Ending October 31, 2022**

Meeting Nov 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to approve the Financial Report for the period ending October 31, 2022.

File Attachments

[Oct Financials v3.pdf \(2,853 KB\)](#)

Subject **3. Public Hearing for Ordinance 2022-09: Comprehensive Plan Amendment**

Meeting Nov 15, 2022 - Regular City Commission Meeting

Category C. AGENDA ITEM NUMBER

Access Public

Type Action

Recommended Action Motion to open the Public Hearing for Ordinance 2022-09.
Motion to close the Public Hearing for Ordinance 2022-09.
Motion to approve the first reading of Ordinance 2022-09 amending the Comprehensive Plan of the Land Development Regulations by title only and transmit to the Florida Department of Economic Opportunity.

PUBLIC HEARING:

Application No. CPA 22-01/Ordinance No. 2022-09 (Evaluation-Based Amendments to the Comprehensive Plan):

Consideration of an application by the City Commission to amend the text and Future Land Use Plan Map Series of the Comprehensive Plan, based upon an evaluation completed by the City reflecting changes in state requirements pursuant to Section 163.3191, Florida Statutes, as amended.

- A: Public Comments in Favor of CPA 22-01
- B: Public Comments Opposed to CPA 22-01
- C: Public Comments Closed

File Attachments

[Comprehensive Plan Ordinance 2022-09.pdf \(2,418 KB\)](#)

Subject	4. Personnel Policy
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Action
Recommended Action	Motion to approve the 2023-2024 Personnel Policy

File Attachments

[Personnel Policy 2023-2024.pdf \(10,900 KB\)](#)

Subject	5. Request for Data
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Information

File Attachments

[Request for Data.pdf \(1,578 KB\)](#)

Subject	6. Monthly Report to DEO
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	C. AGENDA ITEM NUMBER
Access	Public
Type	Information

File Attachments

[Monthly Report.pdf \(445 KB\)](#)

D. REPORT OF CITY ATTORNEY

E. REPORT OF CITY MANAGER

Subject	1. City Manager's Report
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	E. REPORT OF CITY MANAGER
Access	Public
Type	Information

File Attachments
[City Manager's Report.pdf \(1,326 KB\)](#)

F. COMMENTS OR REMARKS BY COMMISSION

G. ADJOURNMENT

Subject	1. Adjourn
Meeting	Nov 15, 2022 - Regular City Commission Meeting
Category	G. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.