CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

September 17, 2024

6:00PM

City Hall Lake Butler

200SW 1st Street

 Lake Butler, Florida 32054

MEETING MINUTES - AGENDA

1. **Call to order – Roll Call, Opening Prayer, Pledge of Allegiance.**
2. Admin Content

*If a person decides to appeal a decision made with respect to any matter at this neeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.*

Mayor Hendrix called the meeting to order at 6:00pm.

In Attendance:

City Commission –Commissioner Redman, Commissioner Stephenson, Mayor Hendrix, Vice Mayor Huggins, Commisioner Sirmones

City Staff – City Attorney Maines, City Manager Hayes, Finance Director Mecusker, Administrative Assistant Evernden.

Opening Prayer was led by Commissioner Redman.

Pledge of Allegiance was led by Mayor Hendrix.

1. **Approval of The Agenda Format.**
2. Motion to approve the agenda format.

A motion to approve the Agenda Format was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval.

1. Public Comments

**Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon recognition by the mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.**

* Three (3) minutes per speaker;
* Comments will not be accepted after the meeting begins;
* State your name and address into the record before addressing the City Mayor & Commissioners;
* Address your questions to the City Mayor, not city staff;
* Refrain from demands for an immediate response from City Mayor or Commissioners; and
* No boisterous behavior, personal, impertinent, or slanderous remarks.

Citizen Cindy North 291 East 1st Avenue Lake Butler, Florida 32054 and she stated that she is here to present to the board the property beside her is grown up and she has complained to the Code Enforcement and The City, and nothing is being done and she is fed up. Mayor Hendrix explained to Ms. North that the city has not had issues with non-responsive residents and they were going to have to get the Magistrate involved and right now because it has been so long since something like this has occurred that the city has to get the Magistrate contract renewed. Mayor Hendrix assured Ms. North the city is working on getting this resolved.

1. Approval of Consent Agenda
	1. Meeting Minutes from 8-20-2024
	2. Code Enforcement Report August 2024.
	3. August 2024 WEX Invoice, activity report, and vehicle logs
	4. Animal Control Logs for August 2024.

A motion to approve the Consent Agenda was made by Commissioner Redman. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

1. Motion to approve the first reading of Ordinance No. 2024-06 (reference CPA 24-02 Change in Land Use) **To be read by title only.**

Motion to approve Ordinance No. 2024-06 (reference CPA 24-02 Change in land use) to be read by title only, read by City Attorney Mr. Maines was made by Commissioner Redman. Seconded by Commissioner Sirmones, all in favor, the motion passed unanimously.

1. Motion to approve the first reading of Ordinance No. 2024-07 (reference Z 24-02

Rezoning) **To be read by title only.**

Motion to approve Ordinance No. 2024-07 (reference Z 24-02 Rezoning) to be read by title only, read by City Attorney Mr. Maines was made by Vice Mayor Huggins. Seconded by Commissioner Redman, all in favor, the motion passed unanimously.

1. Motion to approve Agreement between the City of Lake Butler and North Central Florida Regional Planning Council for Fiscal Year 2025 Local Government Comprehensive Planning Services.

A motion to approve the agreement with North Central Florida Regional Planning Council for Fiscal Year 2025 was made by Commissioner Redman. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

1. Proclamation for American Pharmacists Month October 2024 presented to William Garst on behalf of Pharmacists.

Mayor Hendrix read The Proclamation for American Pharmacists Month October 2024, and she presented the signed Proclamation to William Garst and Dr. Jeff Cousel. William Garst and Dr. Cousel spoke with the board, shared some statistics and thanked the board for their support.

1. Discussion about restricted funds and the Commissioners un-restricting these funds to be utilized.

Mayor Hendrix explained these are the funds from selling the Suburban and vans what is left which is around $31,000. The board questioned what the funds would be utilized for, and City Manager Hayes stated that these funds would be utilized to get mowers for Public Works. Commissioner Stephenson questioned how much the amount in the restricted funds is.

City Attorney Maines stated that there are other restricted funds and this vote does not effect those funds just the funds unrestricted today as clarified above.

A motion to approve the un-restrict the restricted funds was made by Commissioner Redman. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

1. City Manager Reports - City Manager, Kimberly Hayes

City Manager Hayes asked the Board for a date and theme for the Christmas Parade. The board discussed and agreed that December 14th at 6:00 pm and the theme was agreed upon to be Disney. A back-up date was agreed upon to be December 21st.

City Manager Hayes asked the Board for a date and time for Trick-or-Treat and the board discussed and agreed to Thursday, October 31st from 6pm-8pm for the City of

Lake Butler. Anyone participating in Trick-or-Treat will need to have their lights on.

A motion to approve the date and theme of the Christmas Parade and Trick-or-Treat was made by Commissioner Redman. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

1. Reports from Finance Department – Dave Mecusker

Finance Director Mecusker discussed the attachments to the agenda and where we are in the yearly financial reports. Finance Director Mecusker told the board if they have any questions to feel free to come by his office and he would go over any questions with them.

A motion to approve the Monthly Financial Report for October 2023 – August 2024 was made by Commissioner Sirmones. Motion seconded by Commissioner Redman. Unanimous approval. Motion carried.

1. Report of City Attorney – John Maines

Nothing to Report.

1. Comments or Remarks by Commission
	* + - Commissioner Sirmones

 Nothing to Report.

* + - * Commissioner Stephenson

Wanted to know where we were at with the cell phone tower project and Mayor Hendrix stated that she and the City Manager are still working on that gathering information and researching the companies. Commissioner Stephenson stated that in the past he had heard where they can put cell phone antennas on water towers and that may be something the city could investigate.

* + - * Commissioner Redman

 Nothing to Report.

* + - * Vice Mayor Huggins

 Nothing to Report.

* + - * Mayor Hendrix

Wants to thank the board and employees with the storm, clean-up, audits and so many other issues going on and what a great job everyone is doing. Thanked everyone for everything they do.

1. Meeting Adjournment

A motion to adjourn the meeting was made by Commissioner Redman. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

Meeting Adjourned at 6:41 pm.