

**Continuation of Budget Workshop from 8/8/2023 (Tuesday, August 22, 2023)**

*Generated by Hayden Page on Tuesday, August 22, 2023*

A. WORKSHOP OPENER

Procedural: 1. Call to Order - Roll Call

**Workshop was called to order at 5:01pm by Mayor Stegall.**

**Roll Call:**

**City Commission:**

**Commissioner Sirmones, Commissioner Redman, Commissioner Huggins, Vice Mayor Hendrix, Mayor Stegall.**

**City Staff:**

**Minutes Clerk Page**

B. AGENDA ITEM NUMBER

Discussion, Information: 1. Continuation of Budget Workshop initially held on 8/8/2023, continued 8/14/2023.

**The previous workshop left off on parks and recreation department within the General Fund.**

**Vice Mayor Hendrix asked for clarification on the contractual security company. Secur-Tel is the provider.**

**The board reviews the expenses under the Parks and Recreation expenses.**

**Vice Mayor Hendrix referenced the special events expense and stated that the boat race was involved with this expense, and Mayor Stegall raised concern with the current situation, the best option would be not to host it and Mayor Stegall stated he would contact the organization to inform them of the board's collective decision on not to host them.**

**Vice Mayor Hendrix referenced the contractual cleaning expense, and referenced the several calls that were received of the building not being cleaned. Suggested to treat the cleaning like mosquito control with a similar process.**

**Commissioner Redman explains the current process of the on-call personnel, and raised concern with the amount of time it would take to clean the building. Vice Mayor Hendrix stated that this was discussed at a previous meeting.**

**Commissioner Huggins provides a suggestion to hire a OPS position Tuesday through Saturday, off Sunday and Monday to assist with cleaning the buildings and to possibly modify a position to have a rotating schedule to be able to be assigned to clean the buildings.**

**Vice Mayor Hendrix referenced the Tree City USA and clarified that there is no funding which there is not.**

**Commissioner Redman asked if the yearly Christmas luncheon expense was in this department, Vice Mayor Hendrix stated that the audit revealed that the city is NOT supposed to use city funds for personal employee luncheons.**

**The board seeks to move onto the Water Fund Revenues.**

**Vice Mayor Hendrix clarified on the definition of NSF fees.**

**The board seeks to move onto the Water Fund Expenses.**

**Vice Mayor Hendrix clarified on the reason for water fund travel expenses, confirmed that it is used for when the operator needs to travel.**

**Vice Mayor Hendrix asked on the reason for dues and subscriptions.**

**Vice Mayor Hendrix wishes to know if the city has any loans that the board is not aware of.**

**Vice Mayor Hendrix referenced the loan between the city funds for paying the \$94,000 Mittauer bill that the board was not made aware of until the money was owed.**

**Vice Mayor Hendrix referenced the contractual operator and asked if the backup operator contract was brought to the board, and it was not brought to the board for approval.**

**Mayor Stegall requested a copy of the contract between the City of Lake Butler and Stanley Young if available.**

**The board seeks to move to Solid Waste department revenues and expenses.**

**Vice Mayor Hendrix raises concern with the dissatisfaction of the solid waste services. Contract states term end date to be May 31, 2025.**

**Vice Mayor Hendrix references the water and sewer increases recommended by Interim Manager Tillis, stated the board needs to consider the idea of raising the rates or leaving as they are currently.**

**The board suggested that the line-item contractual services be removed due to the former expense being the hotel feasibility study.**

**Vice Mayor Hendrix recommends that the definition of the redevelopment fund monies be defined at the two public hearings in the event**

**Vice Mayor Hendrix raised concern with the amount in the street reserve fund interest income revenue line, requested it be reviewed and modified if appropriate.**

**Vice Mayor Hendrix and the board questioned the expense line for sidewalk project and repair line items and their odd amounts.**

**Mayor Stegall requested a special meeting be set for Tuesday, August 29, 2023 for 6pm to discuss and consider the salary increases, and to discuss the plan to handle the city manager vacancy.**

**Mayor Stegall did explain that Mr. Dave Mecusker (former city manager before Walker) offered to come back and help as a supportive role until a permanent manager be filled.**

**Commissioner Huggins provides comment on the situation with possibly handling the supportive role of Mr. Mecusker.**

**Commissioner Huggins stated disappointment in the emails received from Tillis, blasting the entire Commission and bashing Vice Mayor Hendrix.**

**Vice Mayor Hendrix requested a board member or City Attorney Maines be contacted after the meeting to send her the memo that was not sent to her on August 21, 2023.**

**Mayor Stegall stated that due to the board's collaborative frustration on the email that was sent out by Interim Manager Tillis, he would confer with City Attorney Maines on how to handle this process moving forward.**

#### **C. ADJOURNMENT**

Action: 1. Adjournment by Mayor

Recommended Action: Mayor Stegall makes motion to adjourn or sets a date and time for a continuance of this budget workshop.

**Workshop adjourned at 6:46pm by Mayor Stegall.**