

**CITY OF LAKE BUTLER  
REGULAR MEETING OF DECEMBER 19, 2017  
AGENDA**

**Notice:** *If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.*

**CALL TO ORDER - ROLL CALL:**

Commissioners: Sirmones, Cason, Schenck, Redman and Browning

Staff: City Attorney Maines & City Manager Mecusker.

**ITEM A. OPENING PRAYER**

**ITEM B. PLEDGE OF ALLEGIANCE**

**ITEM C. APPROVAL OF THE AGENDA FORMAT**

**ITEM D. PROVISION FOR CITIZEN INPUT:** *Upon recognition by the Mayor, any person may address the Commission on any subject not included on the agenda. Speakers are requested to give their name and address to the recording clerk for the record and to come forward to the Commission table when speaking. Please be as brief as possible and limit your remarks to four (4) minutes (additional time may be granted by the Commission if necessary). No official action can be taken but direction may be given to staff.*

**CITIZENS' PROCEDURE FOR AGENDA ITEMS:**

*Pertaining to agenda items, if you wish to speak, please request permission from the Mayor. If granted, any questions should be directed to the Mayor. The Mayor shall decide who responds.*

**ITEM 1. CONSENT AGENDA.** (Following discussion of these items as needed, if the Commission so desires and there are no objections, all items in the consent agenda may be included and acted upon with one motion.)

- Regular Commission Meeting November 21, 2017
- Animal Control Report for November 2017
- Code Enforcement Officer's Report for November 2017
- Vehicle Log Consolidation Report for November 2017

**ITEM 2. APPROVAL OF FINANCIAL REPORTS FOR NOVEMBER 2017**

City Manager recommends approval.

**ITEM 3. CITY MANAGER SEARCH COMMITTEE RECOMMENDATIONS**

Committee Chair will discuss.

**ITEM 4. MAINTENANCE DEPARTMENT RESTRUCTURE**

City Manager will discuss.

**REPORT OF CITY ATTORNEY**

**REPORT OF CITY MANAGER - Upcoming Events And Project Updates**

- A. December 21<sup>st</sup> – Family Movie Night
- B. December 25<sup>th</sup> – 26<sup>th</sup> – City Hall Closed
- C. January 12<sup>th</sup> – Non-Department Supervisor Training (Most City Staff will be in attendance)
- D. January 18<sup>th</sup> – NEFLC at St. Augustine

**COMMENTS OR REMARKS BY:**

- A. Commissioner Sirmones
- B. Commissioner Cason
- C. Commissioner Schenck
- D. Commissioner Redman
- E. Commissioner Browning

**ADJOURNMENT OF THE REGULAR MEETING.**